

Proposed Certification Procedures for NEMWA Pairing Room Help

12/28/02

Certification is required for paid pairing room staff at NEMWA tournaments. This document outlines the procedures used to insure that pair room staff members are qualified to properly pair wrestlers at NEMWA youth wrestling tournaments.

The certification process takes place in two steps.

1. Learn rules specific to NEMWA and youth wrestling tournaments. Sufficient knowledge will be verified with a written test.
2. Learn the key jobs within a pairing room. This will be taught and tested using an apprenticeship approach.

General Knowledge Required for Written Test

1. How to interpret a weigh-in slip
2. How to interpret a bout slip.
3. How to interpret a bracket sheet.
4. Differences in bracketing for normal tournaments, qualifiers, and finals.
5. Age group color-coding.

Practical Knowledge Required under Apprenticeship

1. Ideal pairing room setup and required supplies.
2. How to group weigh-in slips by age and weight class.
3. Handling wrestler entry fees.
4. Translating weigh-in slips to bracket sheets.
5. Creating bout slips from the bracket sheets.
6. Recording results of matches on master bracket sheets.
7. Creating wall charts for spectators.
8. Managing communications with coaches, spectators, and PA announcer.
9. Error correction and problem resolution.
10. How submit weigh-in slips and tournament participation summary sheet to the NEMWA secretary.